

University Council

MINUTES

NOVEMBER 8, 2016

3 – 4:45 PM

STUDENT UNION 312

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Member: Philip Allen, Linda Barrett, Megan Bodenschatz, Michelle Byrne, Mike Cheung, Jared Coleman, Elizabeth Erickson, Tonia Ferrell, Diane Gorse, Marjorie Hartleben, Kristin Koskey, Kristine Kraft, Isaac Lampner, Chand Midha, Ruth Nine-Duff, Rex Ramsier, Jeanne-Helene Roy, Shiva Sastry, Michael Spayd, Harvey Sterns, Cassie Verardi, Matt Wilson</p> <p>Absent with notice: Julie Cajigas, Briana DiMichele, Nick Golina, Nancy Homa, Marina Pelemis</p> <p>Other attendees: Kim Cole, Wayne Hill, John MacDonald, John Messina, Barb Pizzute</p>	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. He asked for additions to the agenda. The topic, Motion Responses from President Wilson, was added. The agenda was approved as amended by a secret ballot vote of 18 in favor and 0 opposed. The chair asked for additions or corrections to the October 11 University Council (UC) minutes. There being none, the minutes were approved as distributed by a secret ballot vote of 18 in favor and 0 opposed. 	
3:05 – 3:20	EXECUTIVE COMMITTEE REPORT	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The chair reviewed the attached October 18 UC Executive Committee minutes. The chair shared a Tiger Team proposal to add representatives from FS, AAUP, UA chairs and UC as non-voting members to Board of Trustees committees. <p>The following motion was made: The University Council supports the addition of UC faculty and staff as non-voting members of the Board of Trustees committees. The motion passed by a secret ballot vote of 16 in favor and 3 opposed.</p>	

DISCUSSION

1. The chair read the following motion responses from President Wilson:
 - [Geography, Grad School and IR Moves](#)
 - [IDC Funds](#)
2. The Budget and Finance Committee chair discussed the attached [proposed enhancements to UA's Strategic Planning and Budgeting Process](#) and [Flow of Activities Timeline](#). He asked UC members to review the documents and provide feedback. A Qualtrics survey will be developed to gather feedback. The documents will also be shared with the Council of Deans, Chairs/School Directors, Faculty Senate and the campus community.
3. The chair asked standing committees to review the attached [Tiger Team Recommendations](#) to determine if any of the recommendations pertain to their committee.
4. An ad hoc Textbook Committee was established and the following members volunteered to serve on the committee. The UC chair will call the initial meeting.
 - Liz Erickson
 - Tonia Ferrell
 - Kris Kraft
 - Isaac Lampner
 - Jeanne-Helene Roy
5. The chair reviewed the [survey results regarding a proposal to revise the Course Calendar for 2017-2019](#).
 - Adding Convocation on the Friday before the fall semester passed by a vote of 20 in favor and 2 opposed
 - Eliminating Summer Commencement passed by a vote of 16 in favor and 6 opposed

DISCUSSION

Jared Coleman discussed the attached [PowerPoint presentation](#). The following items were discussed:

- Here, Your Gift Matters (video is in report)
- Making a Difference Moving Forward campaign graphic link for email signatures
- “Adopt a Student” style programs
- Alumni engagement events

A suggestion was made to create a list of all scholarships and scholarship events across campus.

- A list of named scholarships is available on the [Department of Development website](#).

4:05 – 4:30	PRESIDENT'S REMARKS	MATT WILSON
DISCUSSION	<p>The following items were discussed:</p> <ul style="list-style-type: none"> • Attendance at fall visit days increased by 18 percent over last fall. • UA received \$3 million endowment from the Knight Foundation for polymer research. • The Making a Difference and Moving Forward scholarship campaign is going well. • When the Ernst & Young report is finalized, constituencies will be engaged to discuss ways to move forward. • We are forgoing galas and holiday parties this year. • There is a hold on hiring. • A communication will be coming out soon regarding Tiger Team recommendations. 	
4:30 – 4:35	PROVOST'S REMARKS	REX RAMSIER
DISCUSSION	<p>The following items were discussed:</p> <ul style="list-style-type: none"> • Thank you to everyone who has been part of the HLC writing teams. The report will be sent to the campus community in early December for feedback and then submitted to HLC prior to the holiday break. • He asked USG and GSG members to encourage their fellow students to complete the survey in Zipmail regarding their experiences at UA. A summary of the results will be provided to the HLC team. 	
4:35 – 4:45	STANDING COMMITTEE GOALS REPORTS	STANDING COMMITTEE CHAIRS
DISCUSSION	<p>Budget and Finance: The chair presented proposed enhancements to UA's strategic planning and budget process (see unfinished business, page 2).</p> <p>Communications: The committee is focusing on the following:</p> <ul style="list-style-type: none"> • Developing ways to foster better communications with students • Messaging platforms to provide employees with information to discuss how the University is moving forward <p>The committee worked with the Office of Admissions on messaging that helped contribute to the increase of student participation in the fall visit days.</p> <p>Information Technology: No report.</p> <p>Physical Environment: The committee is focusing on a space planning process.</p> <p>Student Engagement and Success: The committee met with Mary Schadle, Student Financial Aid, and is planning to meet with someone from Admissions to get a better understanding of the scholarship process.</p> <p>Recreation and Wellness: The committee was contacted by a student concerned about finding hypodermic needles in bathrooms across campus.</p> <p>Talent Development and Human Resources: The committee is focusing on the following:</p> <ul style="list-style-type: none"> • A workshop to help UC committees share and integrate goals • Effects of the FLSA mandate <ul style="list-style-type: none"> ○ Provost Ramsier explained that staff members who will change classification due to the mandate will keep their vacation 	

	<ul style="list-style-type: none"> • Part-Time Faculty Salary topic submission <ul style="list-style-type: none"> ○ Provost Ramsier explained that the cost of implementing an increase in part-time faculty salaries recommended by the Faculty Senate would be more than one million dollars for just this semester, and that the University cannot afford this. <p>Provost Ramsier suggested that the committee look at employee, rather than only faculty, buyouts.</p>
4:45 – 4:45	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">HARVEY STERNS</p>
DISCUSSION	The meeting was adjourned at 4:45 p.m. by unanimous consent.